

assessed through completion of competencies. Time will be limited. Therefore, each student will be able to demonstrate knowledge of a competency only one time.

Comprehensive Examination:

One comprehensive examination will be administered. The examination will be a demonstration of knowledge gained through the semester. The student will be expected to identify boney landmarks, perform given special tests, and assess neurological wellness. Students will also be asked to interpret their findings.

Proficiency Testing:

Proficiencies will be evaluated in-class (laboratory proficiency forms) as well as during the clinical field setting (clinical proficiency forms). Students must maintain both the laboratory and clinical proficiency forms in their clinical proficiency manuals. Students must demonstrate proof of assessment by providing ACI signed proficiency forms to the course instructor according to the schedule provided. Further, students must also provide the course instructor with complete proficiency signature sheets at conclusion of the semester.

- * Assessment of laboratory and clinical proficiencies will occur according to the schedule provided.
- * Students may not apply clinical skills to patients until they have been assessed by an Approved Clinical Instructor (ACI) in the formal course setting.
- * In the event that a proficiency manual is lost, stolen, or damaged the student will be responsible for the completion of all proficiency forms and must arrange to be re-evaluated by the ACI to which they are assigned.

Clinical Setting Performance:

- * Students will be assessed on their performance at the clinical site by the supervising ACI twice during the semester (mid-term/final). Students will also complete goal sheets and monthly logs documenting the clinical experience.
- * Students will be required to complete a total of 175 hours at their clinical site during the semester. The student’s clinical schedule is to be determined by the ACI (minimum 15 hours/maximum 20 hours per week)

GRADING SCALE:

Assessment Method	Number	Points Each	Points Total
Mid-Term clinical performance eval	1	50	50
Final Clinical Performance eval	1	50	50
Exam	1	100	100
Lab Proficiency Evaluations	4	25	100
Clinical Proficiency Evaluations	13	varies	150
Class participation	1	50	50

A: 463-500 (93-100%)	C+: 387-397 (77-79%)
A-: 446-462 (90-92%)	C: 363-386 (73-76%)
B+: 433-445 (87-89%)	C-: 348-362 (70-72%)
B: 413-432 (83-86%)	D: 313-347 (63-69%)
B-: 398-412 (80-82%)	F: <= 312 (62%)

Attendance:

Class attendance is expected. You may often be required to practice proficiencies on each other. Therefore, proper attire, such as shorts and T-shirt, must be on when instructor deems necessary. Students who are not dressed appropriately will not be allowed to have laboratory proficiencies assessed on that day. There will be no make-up opportunities under such conditions.

Make-Up Work:

Students who are absent or who arrive late without an official university or a medical doctor's excuse may miss quizzes or other in-class activities. There will be no make-up quizzes or exams unless an excused absence has been warranted. Students, who must miss an examination, quiz or other assignment because of an excused absence, must complete the work on their first time back in class. All make-up work must be completed by the last day of class unless other approved arrangements are made. It is the student's obligation to pursue any make-up work.

Tentative Course Schedule

January 23	Introduction to class
January 25	Goniometer cervical and shoulder
January 30	Goniometer shoulder, elbow and wrist
February 1	Immobilization and transportation methods
February 6	Video and Guest Speaker
February 8	Head and Face
February 13	Head and Face
February 15	Head and Face
February 20	Cervical Spine
February 22	Cervical Spine
February 27	Cervical Spine
March 1	Cervical Spine
March 6	FORMAL ASSESSMENT #1
March 8	Shoulder and upper arm
March 12-19	Spring Break
March 20	Shoulder and upper arm
March 22	Shoulder and upper arm
March 27	Shoulder and Upper arm
March 30	Shoulder and upper arm
April 3	Shoulder and upper arm
April 5	FORMAL ASSESSMENT #2
April 10	Guest Speaker
April 12	Elbow and forearm
April 17	Elbow and forearm
April 19	FORMAL ASSESSMENT #3
April 24	Wrist and Hand
April 26	Wrist and Hand
May 1	FORMAL ASSESSMENT #4
May 3	Review

Final Exam: Tuesday, May 16, 7:30-10:15am

Performance Evaluation Due Dates

3/8	Mid-Term clinical performance evaluation due
5/3	Final clinical performance evaluation due

Note: Faculty reserves the right to alter the schedule as necessary.

The College of Education and Human Development (CEHD) expects that all students abide by the following:

- ✓ Students are expected to exhibit professional behavior and dispositions. See gse.gmu.edu for a listing of these dispositions.
- ✓ Students must follow the guidelines of the University Honor Code. See http://www.gmu.edu/catalog/apolicies/#TOC_H12 for the full honor code.
- ✓ Students must agree to abide by the university policy for Responsible Use of Computing. See <http://mail.gmu.edu> and click on Responsible Use of Computing at the bottom of the screen.
- ✓ Students with disabilities who seek accommodations in a course must be registered with the GMU Disability Resource Center (DRC) and inform the instructor, in writing, at the beginning of the semester. See www.gmu.edu/student/drc or call 703-993-2474 to access the DRC.
- ✓ Students must turn off their pagers/cell phones before class begins.
- ✓ Students must use their GMU e-mail account for professional correspondence.
- ✓ blackboard.gmu.edu
- ✓ rht.gmu.edu/programs/ugrad/atep/index.htm