

Student's ID/G Number _____ Last, First Name _____

Date _____

Student's Signature: _____

Declaration/Change of Major or Major Option

Advisors must list the correct code for the new major and/or major option. **Incomplete forms will be returned** to the department.

New Major:

Previous Major:

Major Code (required) _____ Catalog Year (list only if changing) _____

Previous Major _____

Major Option/Concentration Code (required), if applicable _____

Previous Advisor's Signature (required) _____

New Advisor's Signature (required) _____

New Degree (circle): BA BFA BIS BM BPRE BS BSED BSN

Declaration of Second Major -OR- Second Bachelor's Degree

Second Major (within same degree): Only your primary major will appear in the commencement program or on a transcript (after degree conferral, both will appear on your transcript). A detailed program of study for both majors and authorized signatures from the Chair or Director of the second major (and Dean/Director if required by college or school) are required in order to declare a second major. Refer to the University Catalog for further information.

Second Degree (to be earned concurrently with first):

WARNING: This form may only be used to declare a second degree if both degrees will be conferred concurrently. If you wish to have your first degree awarded prior to the completion of all requirements for the second degree, you may NOT use this form, and MUST apply for re-admission for the second bachelor's degree. You should apply for re-admission effective the semester following the term in which your first bachelor's degree is awarded. Students must present at least 30 additional Mason credits beyond those required for the first degree in order to be awarded a second bachelor's degree. If concurrent conferral is selected, complete this form. A detailed program of study for both degree programs and authorized signatures from the Chair or Director of the second degree program (and Dean/Director if required by college or school) are required in order to declare a second degree. Refer to the University Catalog for further information.

Second Major/Degree Code (see above) _____

Department Chair or Director's Signature (required) _____

Second Major Option/Concentration Code (see above) _____

Dean or Director's Signature (if required by Academic Unit) _____

Declaration/Change of Minor

Students may not declare a minor that is the same as their major. Please list the correct minor code below.

Minor Code (required) _____ Is this a _____ New or _____ Second Minor? _____
Check here to delete your current Minor _____ Advisor's Signature (if required-check with the department) _____

Declaration of Certificate Program

Use this form only if you are concurrently enrolled in another degree program. If you are not concurrently enrolled in a degree program, you must be admitted into a certificate program. Please list the correct certificate program code below.

Certificate Program Code _____

Program Coordinator's Signature _____