

Tourism and Events Management

What are important dates to take note of for Practicums and Internships?

1. What is the Start Date?

- The official Start date for Internships is the first day of classes for each semester.
- Internship students may be approved by their faculty supervisor to start earlier.
- The official Start date for Practicums is the first day of classes for each semester. Practicum students **may** be approved by Faculty Supervisors to start at a later date. However, the *Paperwork Submission Deadline* (please see below) will still apply.
- This date must be put on all applicable forms (Appendices).

2. What is the End Date?

- The End date is the **last possible date** to complete the minimum number of hours required for Practicums or Internships.
- These dates are provided for Practicums by Faculty Supervisors; and for Internships by the Internship Coordinator, at information sessions.
- This date must be put on all applicable forms (Appendices).

3. What is the Paperwork Submission Deadline?

- The Paperwork Submission Deadline is the **last possible date** to submit the initial Practicum or Internship paperwork for review and processing.
- The deadline for Practicums and Internships will be provided by the Internship Coordinator.
- **Please note that the University Registrar's 'Part-of-Term Tuition Liability Dates' policies for each semester will still apply.**

4. What is the Roundtable Discussion Date for Practicums?

- This is the date for the **mandatory** Roundtable Discussion for Practicums.
- The date is provided by Faculty Supervisors.
- Students will have completed their Practicums before this date.

5. What is the Final Internship Presentations Date?

- This is the date for the **mandatory** Final Internship Presentations provided by the Internship Coordinator.
- Depending on the number of Internship students, presentations may cover more than one day. However, students will only be required to be present on the date scheduled for their Section of TOUR 490.
- Students will have completed their Internships before this date.