



Office of the University Registrar
Student Union 1, Room 2101
4400 University Drive, MS 3D1
Fairfax, VA 22030
(703) 993-2441, Fax (703) 993-4668

UNDERGRADUATE CHANGE/DECLARATION OF ACADEMIC PROGRAM

Student's GNumber

Last Name, First Name

Mason E-mail address

Please check all that pertain to you:

- I have spoken to my previous major advisor.
- I have a Mason GPA of 2.0 or higher.
- My GPA is less than 2.0 and I have spoken with my advisor about ways to improve my GPA.
- I am making this change because I have been Terminated from my previous major.
- I have reviewed a "What-If Analysis" Degree Evaluation with my new advisor.
- I am planning to graduate this semester and I have filed my graduation intent.
- I am a double major student and I have reviewed the General Education Requirements for both programs.

Why are you making this program change? _____

Student's Signature

Date

-ADVISOR USE ONLY-

CHANGE OF MAJOR/CONCENTRATION

New Major: _____

Degree (circle) BA BAS BFA BIS BM BPRE BS BSE BSN BSW

New Concentration: _____

New Catalog Year (List only if Changing Catalog Year: _____

New Major Advisor's Name

New Major Advisor's Signature

Date

SECOND MAJOR DECLARATION

Notes:

1. Students seeking to graduate with a BA or BS degree in two or more subjects must meet departmental requirements for the major in each field.
2. For each major, at least 18 credits used to fulfill its requirements cannot be used to fulfill the requirements of another major, a concentration, a minor, or an undergraduate certificate.
3. The Second Major Catalog Year and Degree type must be the same as the Primary Major.
4. The Undergraduate Second Degree Declaration form must be used to add a secondary degree to a student's record.

Second Major: _____

Second Major Advisor's Name

Second Concentration: _____

Second Major Advisor's Signature

Date

Registrar's Initials: _____/_____