Prospective Mason Students,

Below are the steps necessary to schedule an appointment through SSC to meet with an SRHT advisor. Read all the way through, steps 8 and 9 are not necessarily intuitive.


****If you are a Mason student with a G# do not use prospective student instructions, login at [gmu.campus.eab.com](http://gmu.campus.eab.com) instead

1. Login with the username cehdguest@gmu.edu and password “cehdguest.”

2. On the student home page click on “Schedule Advising or Registrar Appointment.”

3. Select “Prospective Advising (Students without G#)” as your service category.

4. Then select Prospective CEHD Advising. Click Next.
5. Select your location:
   a. Health and Physical Education options
      i. Health and Physical Education - Fairfax
         Address: Recreation Athletic Complex, (RAC), Room 2109. Swipe in at the front desk the office is located in the ROTC Suite
      ii. School of Recreation, Health, and Tourism **SciTech Campus** (Manassas) Advising (RHT)
         Address: Bull Run Hall 220
   b. Kinesiology options
      i. College of Education and Human Development Student and Academic Affairs (CEHD-SAA) - Fairfax
         Address: Thompson Hall, Suite 2300
      ii. School of Recreation, Health, and Tourism **SciTech Campus** (Manassas) Advising (RHT)
         Address: Bull Run Hall 220
   c. Recreation Management
      i. College of Education and Human Development Student and Academic Affairs (CEHD-SAA) - Fairfax
         Address: Thompson Hall, Suite 2300
      ii. School of Recreation, Health, and Tourism **SciTech Campus** (Manassas) Advising (RHT)
         Address: Bull Run Hall 220
   d. Tourism and Events Management
      i. College of Education and Human Development Student and Academic Affairs (CEHD-SAA) - Fairfax
         Address: Thompson Hall, Suite 2300
   e. Sport Management
      i. College of Education and Human Development Student and Academic Affairs (CEHD-SAA) - Fairfax
         Address: Thompson Hall, Suite 2300

6. Select your Advisor
   a. Health and Physical Education = Linda Krout
   b. Kinesiology and Recreation Management = Stormi Woltz
   c. Tourism and Events Management and Sport Management = Michelle Gnoleba

7. Select Appointment Time
   a. Scroll through available weeks to find an open appointment time or look at a different location if available.
8. *Comments for your advisor must be included:*
   a. Your name
   b. Email address
   c. Program of interest

*If contact information is not included and your advisor needs to reschedule your appointment they will not be able to contact you.

9. If you want to receive a text reminder click send me a text and enter phone number, **the email reminder does not work for prospective students**

![Appointment Details](image)

10. Click Confirm appointment and remember to make note of the time and place of your appointment.